

Dear Advanced Placement Student,

This email contains MMUSD-specific details; it is being sent to multiple email addresses to ensure that you receive the information.

As you most likely already have seen in the email sent out to all AP Exam examinees directly by The College Board on April 3, 2020, the AP exams WILL be administered in May 2020, but in a completely new and revolutionary AT-HOME and ONLINE format.

We encourage you and your family to sit down and carefully review the information available on The College Board website at <https://apcoronavirusupdates.collegeboard.org/students>. We also recommend you bookmark the link above so you can easily monitor it in the next month for more updates and information as The College Board works to modify the delivery of your AP exam(s).

A few key items we want to make sure that you review ASAP:

- **Your MyAP Account email address** - College Board will be communicating with students with active exams DIRECTLY through this email address. If you have not received emails from The College Board in the last two weeks, this may indicate that there is an error in the email you have on your MyAP account.
  - Log into <http://myap.collegeboard.org> ASAP and navigate to "MyAP Profile" to review that the email address on file is one you ACTIVELY check and use.
  - **The College Board will be sending the high security login credentials that you will need to log into the Exam Platform to the student email address on the MyAP account. Without that login access that will be sent by The College Board directly, you will NOT be able to take the AP exam.**
- **The New and Updated AP Exam Schedule** is linked [HERE](#).
- **Exam Content and Format**- What will be focused on for this year's exams has been drastically adjusted. Review the details regarding each exam's new modified focus as well as new format (available [HERE](#)). We also recommend connecting with your teachers ASAP.
- **Know that you will be able to take your exams on ANY internet-connected device** - a phone, a tablet, an iPad, a laptop, a desktop computer. More details will be released by College Board towards the end of April AND you will have an opportunity to try out the exam format and upload of material steps before exam day. Monitor

<https://apcoronavirusupdates.collegeboard.org/students> and [youtube.com/advancedplacement](https://www.youtube.com/advancedplacement) for tutorial videos and more.

- **Access to technology** - If you have concerns about technology needs, internet connectivity or need technical support prior to exam day for your MMSD-provided devices, please find our district's technical support website at [this link](#).
- **Exams with Accommodations** - if you have already been approved by the College Board for accommodations on your AP exam(s), those accommodations will automatically be applied by the exam content platform (or site). The accommodations are linked via your SSD Number to your AP ID Number and will be automatic.
- **Exam Security** - this is being taken VERY seriously! The College Board will be applying all the technology resources at their fingertips to maintain the integrity and security of the exams, INCLUDING sending a copy of the work you submit to your AP teacher by May 26, 2020. Review carefully the security details.
- **Preparation for the exams** - a ton of resources are available through MyAP, your teachers, and the College Board directly. Monitor [youtube.com/advancedplacement](https://www.youtube.com/advancedplacement) and <https://apcoronavirusupdates.collegeboard.org/students> for resources and updates.

And last but not least, if you do feel that you would like to rather cancel your AP exam due to the extended school closures and how COVID-19 has affected you, your local school has reviewed their exam cancellation policy and has released the following update:

To cancel an exam, please email [cancel@aptsusa.com](mailto:cancel@aptsusa.com) and include the student name, name of the school, and the exam order to cancel. There will be no cancellation fee this year.

**Cancellation requests must be submitted by 11:59 pm, April 30, 2020.** No refunds will be issued for requests submitted after April 30, 2020 or for no shows. Tests paid for with a credit card will have the processing fee deducted from the refund. Only the exam fee (\$110) will be refunded. Late fees, if applicable, will not be refunded. Assistance needed with the process? Email [info@aptsusa.com](mailto:info@aptsusa.com) or call 1-855-663-8348.

Make sure to monitor <https://apcoronavirusupdates.collegeboard.org/students> for new updates and information. The College Board will be supporting and administering your exams this year directly, and therefore will be your go-to resource.

Thank you for your patience as we navigate this new process. If further questions arise, please contact your school's AP Coordinator (full list available at our district AP website: [mmsd.org/ap](https://mmsd.org/ap))